



Online Check-In Instructions

For help with checking in online contact Betty or Deb for assistance.

For the security and privacy of Holland America (HA) guests, HA asks that you set up an account with the Holland America Line website. While this may seem like an added obstacle, utilizing your account allows you to Check-in online, they keep your information secure.

For your convenience, and to expedite your embarkation, HA encourages all their guests to check-in online. For the most accuracy onboard your ship, please try to submit these forms 30 days prior to your departure.

*New U.S. government security regulations require that HA to submit certain guest information to law enforcement authorities at least 60 minutes prior to departure. To meet this requirement, they must have the necessary information in their records at least **90 minutes** before departure. If they do not have your information by this deadline, you will be unable to sail. Guests are urged to complete the Online Check-in process before leaving home. Guests who wait to check in at the terminal risk being unable to sail even if they arrive at the terminal before the vessel leaves. You will be responsible for all costs you incur to join the vessel at the next port.*

Holland America Line values your privacy and adheres to best practice technology to protect your private information, utilizing Secure Socket Layer (SSL) encryption. Our Privacy Policy is available for your review.

The information necessary for embarkation include the Immigration, Disembarkation and credit card registration forms. The information you provide allows them to provide you with the best possible level of service. If you begin the process and cannot finish due to insufficient information, you may return to complete it at a later time.

Once you complete and submit these forms online, you will be able to print out your **Signature Preferred Boarding Pass** to speed your embarkation process at the pier. Upon arrival at the pier before embarkation, you will go to a special line for **Signature Preferred** Check-In where they will verify your information and give you your onboard key card, giving you access to their convenient onboard cashless society.

It's that simple! In addition to your **Signature Preferred Boarding Pass**, remember to bring with you the appropriate identification, passport, and visa and immunization information along with the cruise documents that contain your Cruise and/or Cruise Tour Contract. For questions and/or help with completing your Online Check-in forms, please email Hal Reservations or call 1-800-207-3545.

Please be aware that Holland America Line cannot print, email or fax guest's Express Boarding Pass.